

Instruction For Use Evacuation Sheet (EVS)



Product Name: Evacuation Sheet (EVS)

Intended Purpose and Design: The EVS is an evacuation sheet that is designed to be semi-permanently attached to the underside of the user's mattress, so that in the event of an emergency, the non-ambulant user can be safely and securely transported from a building. The evacuation sheet is attached to the mattress with strong elastic. Therefore, in an emergency situation, the mattress and EVS form a canoe like sled. As a result of this, the non-ambulant user is not required to be transferred to another piece of equipment and can, in a laying down position, be manoeuvred away from danger quickly.

The EVS is made of tough and slippery coated fabric, with strong elastics to attach the EVS to the mattress. To hold the non-ambulant user in transit, the EVS features extremely durable webbing and buckles. There are also pulling loops at each end, the loop at the head end is to hold the unit back when descending stairways. The flexible nature of the unit enables narrow doorways and stairs to be negotiated.

Operator Qualifications: The EVS should be operated by two people. The EVS is intended to be used by suitably trained and competent operators and only for the intended purpose, as specified in this instruction guide. In addition to the information in this guide, operators must adhere to local health and safety and manual handling policies.

Instructions for Use (IFU):

Prior To Use: Upon receipt of the EVS all packaging should be removed and visual checks should be carried out to ensure:

- The contents are complete
- The EVS has not been damaged in transit
- All fittings operate correctly

Storage and Servicing: The EVS is designed to be semi-permanently attached to the underside of the non-ambulant user's mattress. The EVS should be inspected daily and/or between users to check for material degradation, damage, misuse or tampering. Check for any signs of tearing, check all the seams for any signs of splitting and check for any signs of permanent staining. If following the visual inspection, the EVS is not fit for purpose, it should be disposed of safely and in line with local infection prevention and control policies.

When the EVS(s) are not in use they should be stored in a protective covering and should be in a secure location away from the general public. For ease of storage EVS(s) can be folded and stacked on top of one another. However, to avoid damage to the EVS(s), never store other items on top of them, do not store them directly on the floor and do not store them next to radiators or other heat sources.

During Use:

Daily Use:

- Remove the mattress from the bed and put to one side
- Lay the EVS on the bed frame - straps side up
- Replace the mattress on top of the EVS
- Pull the corner elastics over mattress to secure the EVS to the mattress
- The cross straps with buckles should be tucked into the pockets provided

During Transit:

- Remove cross straps with buckles at each side from the pockets
- Clip buckles together across the user's chest and legs
- Tighten to make the mattress like a canoe to secure the user
- With one operator at the foot end and one at the head end, manoeuvre the user to safety using the strong looped pulling straps
- If moving downstairs, ensure the users head is at the top of the EVS and feet first down the stairs
- Ensure the operators remain in full control of the EVS

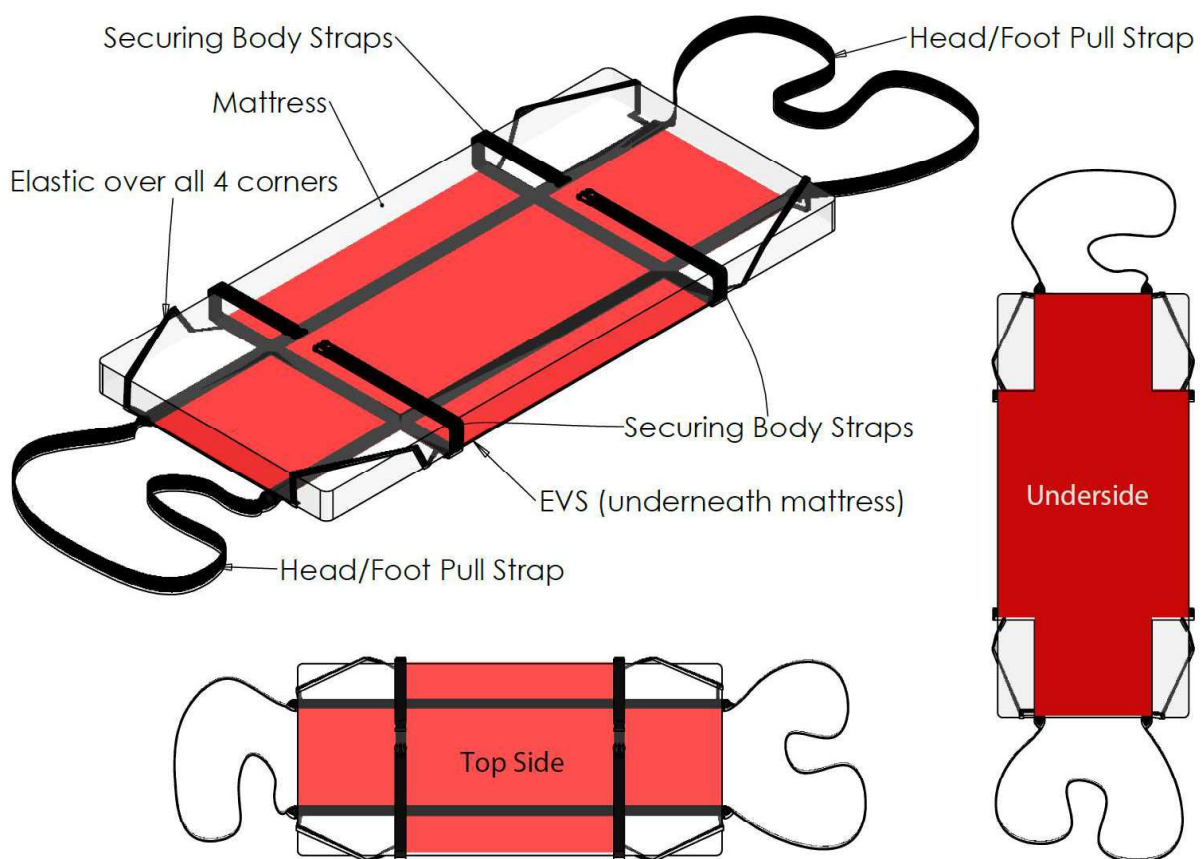
Aftercare: The EVS is a reusable product, therefore, the following processes should be undertaken to allow its re-use.

- **Visual Inspection:** After use the EVS should be visually checked to see whether it is in good condition and for signs of material degradation or damage as per the servicing instructions above. If the EVS is in good condition, then it should be cleaned as per the instructions below. It should then be placed under the mattress as detailed in the instructions for 'daily use' outlined in this IFU.
- **Cleaning:** The EVS is machine washable at 60°C. The EVS can also be cleaned using a damp cloth or antibacterial wipes.

General Warnings Precautions and Limitations:

- Only trained and competent operators should operate the EVS
- Only use the EVS for its intended purpose
- Do not exceed user maximum weight of 320 kg (SWL 150kg)
- During evacuation, the user should not be left in the EVS unattended
- The operators must always be in control when operating the EVS
- The operators must not let go of the EVS during transit
- Rapid movements should be avoided during EVS use, in order to avoid further injury to the user
- In the unlikely event of malfunction of the EVS during use, the EVS should stop being used immediately

Technical Drawing:



Technical Information:

Description	Value
Weight	1kg
Dimensions	To fit single mattress
Capacity of the Unit	320kg
SWL	150kg

Product Contents:

1 x EVS

Contact Details: If you require any further information please contact us at:

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Please take time to read the contents of this information guide. Any actions that are inconsistent with this guide, are done so at the operators risk and Thorpe Mill Ltd will not be liable for injury or damage. In addition to the information in this guide, operators should use the product specified with due consideration of applicable international, national and local regulations, guidance and policies. Safe and correct use of this product is solely at the discretion of the operators.

If a serious incident does occur during use, this should be reported to Thorpe Mill Ltd using the above contact details.